## **208.** Range Safety Officer(s)

1. The Range Safety Officer (RSO) will be appointed by the Commanding Officer and shall be responsible to the Commanding Officer for carrying out all assigned duties.
2. The Range Safety Officer(s) shall be responsible for:
	1. Developing and maintaining the range training programme in accordance with established cadet range training directives;
	2. Ensuring all range training parades and activities are properly supervised and that the Range Standing Orders are followed;
	3. Ensuring all range equipment is properly maintained;
	4. Timely completion of the DND quarterly stocktaking of small arms;
	5. Maintaining records showing attendance and training progress of each cadet;
	6. Assisting and supervising instructors and senior cadets in the preparation and presentation of their instruction;
	7. Advising the Commanding Officer on exercises and citizenship tours as well as co-ordinating range special training projects;
	8. Ensuring the cadet unit is in possession of all required range material and reference manuals;
	9. Ensuring the ongoing individual training and development of all range instructional staff;
	10. Ensuring that an adequate system of examination or tests is used to monitor the efficiency of training and individual cadet's progress;
	11. Compiling all range training and examination results;
	12. Organizing range competitions;
	13. Assisting and supervising the Range Team Commander in the organization and preparation of the range team; and
	14. Undertaking such other duties as directed by the Commanding Officer or Designate.
3. The RSO shall prepare a budget for the years range activities, administration and capital acquisitions. This budget shall be forwarded to the CO prior to the start of each training year.