## **301.** Cadet Commander

1. The Cadet Commander will be appointed by the Commanding Officer, in consultation with the squadron staff and the sponsor, and shall be responsible to the Commanding Officer for carrying out all assigned duties.
2. The Cadet Commander is the Commanding Officer's cadet representative to the squadron and therefore is directly responsible to the Commanding Officer for the conduct of all NCOs and Cadets in the squadron.
3. The Cadet Commander shall be responsible for:
   1. Contacting the CO weekly, prior to the phone-out, for messages and instructions;
   2. Ensuring that all Flight Commanders have established phoning fan-outs, and that all messages are relayed to the cadets via said phoning fan-out;
   3. The conduct and discipline of all Cadets in the Squadron and will exercise all necessary accepted methods to maintain an efficient Squadron;
   4. Maintaining a high level of dress and deportment at all times. He/she will be a good example for all cadets under him/her to follow;
   5. Supervising the activities and accounting for the whereabouts of all Squadron NCOs;
   6. Carrying out all instructions issued by the CO or his/her designate in a proper, efficient and prompt manner; and
   7. Undertaking such other duties as directed by the Commanding Officer or his/her designate.
4. The Cadet Commander is normally the most senior qualified cadet in terms of rank in the Squadron.
5. The Cadet Commander will normally have successfully completed Level 5 Training.
6. The Cadet Commander shall be thoroughly familiar with the SSO’s and the squadron MROs.